

AGENDA

October 21, 2015

**Coursey Meeting Room
311 N. Henson St.
Lake City, Colorado**

**WORKSHOP - AGENDA
6:00 p.m.**

1. Discussion regarding 2016 Budget. Town Manager Leslie Klusmire.

REGULAR MEETING - AGENDA 7:00 p.m.

1. **CALL TO ORDER:**
2. **ROLL CALL:**
3. **APPROVAL OF MINUTES: October 07, 2015**
4. **BILLS PAYABLE:**
5. **COMMITTEE REPORTS:**
 - a. **Lake San Cristobal Water Activity Enterprise**
 - b. **Gunnison Basin Roundtable**
 - c. **Community Recreation Committee**
 - d. **Chamber of Commerce**
 - e. **Marketing Board**
 - f. **DIRT**
 - g. **Region 10**
 - h. **Town Manager update**
 - i. **Trustee Reports**
6. **CORRESPONDENCE RECEIVED:**
 - a. Letter from Henry Woods regarding his willingness to serve as the Town representative on the Gunnison Basin Roundtable.
 - b. Letter from Dan M. Murphy applying to the Board to serve as representative on the Gunnison Basin Roundtable.
7. **CITIZEN COMMUNICATION:**

8. ADDITIONS TO AGENDA:

9. ACTION ITEMS:

- a. Discussion and possible action on a presentation on Phase II design, interpretive trail on Town property, and potential land trade to facilitate more public ownership of river. Camille Richard.
- b. Discussion and possible action for a presentation regarding updating of FEMA maps and code for Lake City area. Jamie Prochno, PE, CFM, Community Assistance Program Coordinator, Colorado Water Conservation Board

10. CONTINUE 2016 BUDGET DISCUSSIONS:

11. ADJOURNMENT:

1. 2016 Budget discussion:

Facility Use Application

Town of Lake City

P.O. Box 544

230 N. Bluff St.

Lake City, CO. 81235

Ben 970-403-6301 or Town Hall 970-944-2333

Fax 970-944-2337

Date of Application Date of Function

Type of Function Time of Function

Applicant Name

Address

Phone Email

Facility Requested

The following fees are for the rental only. There are additional requirements for the cleaning deposits.

	Fee Private	Fee Non Profit	Hours Used	Cost
<input type="text"/> Armory Main Hall			<input type="text"/>	<input type="text"/>
1 to 6 hours	\$30	Flat \$30		
Over 6 Hours	Flat \$200	Flat \$30		
	<small>per day (10pm - 10pm)</small>			

When renting the main armory hall you will not be charged an hourly rate between the hours of 10pm and 8am if it is just being used for set up during that time.

The armory will be closed during that time. If you choose to set up the day before your event you will be charged from the time you begin to set up until you are finished cleaning after the event but not for the hours between 10pm and 8am.

There is a minimum 1 hour charge for any rental.

			Hours Used	Cost
<input type="text"/> Armory Multi-Purpose Room	\$15/hr	Flat \$10	<input type="text"/>	<input type="text"/>
<input type="text"/> Armory Kitchen	\$20/hr	\$15/hr	<input type="text"/>	<input type="text"/>

The following are only available to local non profits

<input type="text"/> Town Park	Flat \$100	<input type="text"/>	<input type="text"/>
<input type="text"/> Memorial Park	Flat \$100	<input type="text"/>	<input type="text"/>

If user makes arrangements for their own trash removal and bathroom cleaning when using the Town Park or the Memorial Park, the fee will be lowered to \$50.

This must be negotiated at the time of contract.

This fee helps to cover the cost of paper products, utilities, and maintenance and care of the parks.

<input type="text"/> Memorial Park Concession Stand	Flat \$30	<input type="text"/>	<input type="text"/>
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The following is available to anyone.

Memorial Park Beach/Gazebo	\$20/hr	Flat \$20	<input type="text"/>	<input type="text"/>
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Total

Please arrange to pick up keys in advance.

Refundable cleaning/damage deposits

Armory Main Hall	\$300	separate check
Armory Multi-Purpose	\$100	separate check
Armory Kitchen	\$200	separate check
Mem Park Beach/Gazebo	\$100	separate check

User will be charged \$25 per man hour from their cleaning deposit for cleaning of any unsatisfactory condition left by the user. User will also be charged replacement cost plus 10% for any damage that occurs while they are renting any Town property.

Renter is responsible for the clean up and removal of all trash generated while facilities are being used. This does not mean the use of the Town dumpster. If you would like to use the Town dumpster to discard your trash, you may request that for an additional charge. The cost would be \$50 for a half dumpster and \$100 for a full one.

If anyone leaves any property in an unsatisfactory state, they may be denied future use.

Two separate checks are required. One is required for the cleaning deposit and another for the rental fee. Both checks are due within 7 days of making the reservation. We will refund 50% of the rental fee if 30 days or more notice is given for cancellation.

There will be no refund if a reservation is made less than 30 days in advance.

Will alcohol be served at the event?

If yes, see below

Alcohol Policy

Reservations for exclusive use of any parks or facilities there-in where alcohol consumption, serving or giveaway take place the party(s) reserving the facilities are responsible to ensure that the alcohol use is confined to the area designated by the permit. If alcohol is to be sold or any charge made to attend, the party reserving the facility must obtain a special events liquor license from the Town of Lake City. This process requires approximately one month.

If you are a private party hosting a closed event for friends and family, and alcohol is being served, you must complete a "Private Party Alcohol Use Permit Application"

Insurance

Any non profit or business using Town facilities must list the Town of Lake City as additional insured for their event.

**Indemnification and Release Provisions
Use of Town of Lake City Facilities**

The Town of Lake City will not be responsible for theft or damage of private property while using our facilities. The park sprinklers are usually programmed to run at 10pm. It is the renter's responsibility to ensure that the sprinklers are turned off by coordinating with the park staff.

In consideration for being permitted to use/rent the facilities of the Town of Lake City,
_____ (insert name) hereby expressly exempts and releases the Town of Lake City, its officers, employees, insurers and self insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, or death, that Applicant may incur as a result of such use, whether any such liability claims and demands result from the act, omission, negligence, or other fault on the part of the Town of Lake City, its officers, or its employees, or from any other cause whatsoever.

Signature	Date	Printed Name
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Signature	Date	Printed Name
Parks and Recreation Director		

(Make renter a copy)

Please use this form to verify that all items have been addressed and that the area that you rented was left in satisfactory condition after your rental. If for any reason these items are not completed timely or satisfactorily, the Town of Lake City will retain all or a portion of your deposit to cover the cost of any time required to return the rented space to its proper condition.

Armory and Multipurpose Room Housekeeping Checklist

Trash generated at your event removed from the facility
Tables and chairs cleaned, stacked, and stored properly.
Bleachers cleaned
Bathrooms cleaned
Floors swept and floors mopped if necessary
All signage and decorations removed
Parking area cleaned of trash
All lights turned off
All doors locked
Key returned

General Use Guidelines

No nails, staples, tacks, or extremely adhesive tape is to be used to display or hang anything on walls, bleachers, floors, or any other surface.
Drugs of any kind are not permitted inside the building or on the property.
Smoking is also not permitted inside the building or within 15 feet outside an exterior door.
Renter is responsible for damage and theft during the rental period.
Recreation equipment may not be used unless previous arrangements have been made.
Do not drag tables, chairs, or other heavy objects. Try not to scratch the floor.

Commercial Kitchen

Dishes washed, sanitized and put away
Pots and pans washed, sanitized and put away
Stove cleaned
Countertops cleaned
Floors cleaned
Garbage removed

Town Parks

Garbage removed
Trash picked up from grounds
All of the renters event items removed from property
Bathrooms left in satisfactory condition

I, _____ agree to clean properly and to leave the property in the same condition that it was found. I will follow the housekeeping and general use guidelines listed above.

Signed, _____

3. PREVIOUS MINUTES:

October 07, 2015

**TOWN OF LAKE CITY BOARD OF TRUSTEES MINUTES
LAKE CITY, HINSDALE COUNTY, COLORADO**

October 07, 2015

WORKSHOP 5:00

1. Receipt of 2014 Audit by Tim Mayberry, CPA.
2. 2016 Budget was not complete. Budget meeting set Wednesday, October 14, 2015 by Leslie Klusmire, Town Manager.
3. Sandy Hines spoke about the Gym Project and Ballot Measure 3A on the November 3 ballot encouraging the Board to vote YES.

REGULAR BOARD MEETING 7:00

1. Call to Order:

The regular meeting of the Board of Trustees of the Town of Lake City was called to order by Mayor Vierheller at 7:00 p.m., in the Coursey Annex, 311 N. Henson St., Lake City, Colorado.

2. Roll Call:

Present: Mayor Vierheller and Trustees: Murphy, Moore, Ryals, Brown, Hollingsworth and Hudgeons.

Town Staff present: Town Manager Klusmire; Public Works Director Levine; and Town Clerk Thomas. Town Attorney Melissa Alcorn attended telephonically for Action Item: D.

3. Consideration of Minutes of Previous Meeting:

- a. Trustee Murphy moved, and Ryals seconded the motion to approve the minutes for the Board of Trustees Regular Meeting Minutes for September 02, 2015.

Vote Results:

Yes – Vierheller, Murphy, Moore, Ryals, Hollingsworth and Hudgeons

No – None

Abstain – Brown

October 07, 2015 Regular Board Meeting Minutes

Motion carried.

4. Consideration of Bills Payable for October 07, 2015:

- a. Trustee Hudgeons moved, Moore seconded approval of the Bills Payable for October 07, 2015 in the amount of \$109,209.80.

Vote Results:

Yes – Vierheller, Murphy, Moore, Ryals, Brown, Hollingsworth and Hudgeons

No – None

Abstain – Hollingsworth on Blue Spruce

Motion carried.

5. EMPLOYEE REPORTS:

- A. Mayor
- B. Town Manager
- C. Recreation Director
- D. Public Works Director
- E. Town Clerk
- F. Building Official
- G. Historic Preservation Officer
- H. Sheriff (via email)

6. CORRESPONDENCE:

7. CITIZEN COMMUNICATION:

- A. Henry Woods told the Board according to our Franchise agreement with Gunnison County Electric, new electric lines are to be placed in conduit. Greg Levine said he will confirm.
- B. Susan Thompson announced she is having a meeting with Century Link in the Coursey meeting room October 14, 2015 at 9 a.m.
- C. Skylar Denham: Citizens of Lake City Heights would like to thank the Town for work done on Water Street. Today they lost power due to the electric line not being buried deep enough.

8. ADDITIONS TO AGENDA:

- A. Trustee Hudgeons requested a discussion about the completion of the Armory be added to item Action Item: B.

1. ACTION ITEMS:

- a. **Discussion and possible action** to consider approval for river construction work on the Town alley in Block 44. Camille Richard

Trustee Murphy made a motion to grant permission to proceed construction on the Town alley in Block 44, Trustee Hudgeons seconded the motion.

Vote Results:

Yes – Vierheller, Murphy, Moore, Ryals, Brown, Hollingsworth and Hudgeons

No – None

Motion carried.

- b. **Discussion and possible action** regarding Building Inspector required corrections and fixes for the Armory and Armory addition. Set meeting with Board and Kissner to discuss completion. No action taken.

- c. **Discussion and possible action** on Ordinance 2015-13 amending section 15.5-5 of the Town Municipal Code and establishing criteria for the selection and operation of the Lake City Historic Preservation Commission.

Trustee Murphy made a motion to approve Ordinance 2015-13, striking the term limit, Trustee Moore seconded the motion.

Vote Results:

Yes – Vierheller, Murphy, Moore, Ryals, Brown, and Hollingsworth

No – Hudgeons

Motion carried.

- d. **Discussion and possible action** on Resolution 2015-05 authorizing submission to the registered electors of the Town of Lake City a ballot question regarding the rezoning of lots 1-5, block 12a, from general business district to limited multi-family; and questions regarding a change to the Lake City Code to allow the use of off-highway vehicles. Straw poll passed on Pro/Con questions being published.

Trustee Moore made a motion to approve Resolution 2015-05 adding a small map on the ballot after the rezoning question and utilizing just two OHV questions with the ability to vote on both:

1. Shall the Town of Lake City allow the use of OHVs (as defined in Colorado Revised Statute § 33-14.5-101) on public roads within Town on a pilot project basis for the summer of 2016 (Memorial Day Weekend through September 30th)?
2. Shall the Town of Lake City allow the use of OHVs (as defined in Colorado Revised Statute § 33-14.5-101) on public roads within Town on a permanent basis and repeal Ordinance 2008-03, which prohibits the use and operation of OHVs on the streets, highways, alleyways, and other public thoroughfares of the Town of Lake City.

Trustee Hudgeons seconded the motion.

Vote Results:

Yes - Vierheller, Moore, Ryals, Brown, Hollingsworth and Hudgeons

No - None

Abstain - Murphy

Motion carried

9. Adjournment:

MAYOR VIERHELLER MOVED TO ADJOURN at 9:35 p.m.

Mayor Bruce Vierheller

ATTEST:

Town Clerk Jamie Thomas

5. Reports:

To: Mayor Bruce Vierheller and the Lake City Board of Trustees

From: Leslie Klusmire, Town Manager

RE: Armory Direct Cost Recovery Proposal

Date: October 21, 2015

Recommended Action: Direct staff to prepare specific new fees for use of Armory and bring back a resolution to establish fees.

Attached are the staff's recommendations for use of Armory fees and agreements.

In addition to these fees, we have estimated our direct costs for hosting the school district in the Armory as follows:

50% of Propane costs (app \$4500 – Subject to change due to change in heating system)	\$2250
50% of cleanings costs (estimated at \$1239.81)	\$4910
100% of yearly floor refinishing costs (average \$6000 per year)	<u>\$6000</u>
	\$13,160

We recommend that the school district cover 100% of these direct costs annually.

We are estimating a total refurbishing of the floor (including restriping) will cost \$25,000 and that is included in the capital improvement budget for the Armory next year.

In addition, we recommend that the school require children using the Armory to change into gym shoes that will not damage the floor, and that those shoes only be used indoors in the Armory. This would minimize damage to the floor in two ways, by eliminating the street dirt carried into the Armory daily and using a shoe that is designed to minimize gym floor damage. We are willing to provide shelves for the shoes to be stored.

6. Correspondence Received:

Henry E. Woods
111 N. Silver St.
Lake City, Colorado
81235
970-209-8167

To the honorable Mayor and Board of Trustees of the Town of Lake City Colorado,

I am writing this letter to express my willingness to serve as the Town's representative on the Gunnison Basin Roundtable to take over the position vacated by Michelle Pierce.

I have lived in Colorado my entire life and have been interested and involved in water issues since I was very young and have been an avid fly fisherman most of my life. I was at the ribbon cutting ceremony for the opening of the Harold Roberts tunnel and was able to observe first hand the effects!

I am familiar with the 1177 process that originally established the roundtables and have kept abreast of the progress they have made. While on the Lake City Town Board I attended the Western water conference many times. I am acquainted with many of the major players in the water business in Colorado and know my way around in our State government.

I have been involved in several battles involving the moving of Gunnison basin water to the front range and was one of the "Not one drop" advocates for years. Of course I would keep the Town of Lake City's interests foremost as I always have.

The roundtable meets every month in Montrose except January, July and September and there is a meeting once per year in February in Denver. In addition I believe that your representative should attend the Western water conference every year. While I would not charge for my time, I would expect that I, (Or who ever you appoint) should be reimbursed for expenses incurred in attending meetings.

Thank You for your consideration, please don't hesitate to call me on my cell phone if you have any questions/ issues you want to discuss.

Sincerely,
Henry

A handwritten signature in black ink that reads "Henry E Woods". The signature is written in a cursive, slightly slanted style.



Lifetime of Commitment

Dan Murphy has called Southwestern Colorado home his entire adult life. From school to business to world travel, he has always considered the Southwest region one of the finest places on earth to live.....truly live. Dan has portrayed a true love of the “experience” of life through travel, from the plains of the African Serengeti, the Peaks of the Himalayas, to the glacier basins of Alaska. His quest for adventure and commitment is apparent to those that know him and in all aspects of his life. Whether it be running restaurants, a guest resort, owning and operating a respected outfitting business in Colorado for twenty years, spending 100+ days a year in the field, or in his current ownership of Team Murphy Realty LLC, (a regional real estate firm specializing in ranch and recreation properties in Southwestern Colorado and Northern New Mexico), Dan’s extensive business experience has a track record of success.

Dan Murphy’s commitment to a better community, coupled with a long term perspective, has shown in his service on numerous Boards throughout the region. He has dedicated much time and effort on the Colorado DOW’s Big Game Allocation Program (BGLAP), the Colorado Wildlife Federation, the Colorado Outfitters Association, and Sportsmen for Wildlife Conservation, Hinsdale County School Board, and the Hinsdale County Planning Commission to the Lake Fork Valley Conservancy. His commitment to a positive, common sense approach and outlook on both wildlife and domestic issues has brought forth progressive, positive and life altering changes. Dan has shown his dedication to a life of better understanding and actively standing for issues that are located at the very heart of Western Colorado.

BUINESS EXPERIENCE & ACCOMPLISHMENTS

Team Murphy Realty LLC 2006 to Present

Ranch & Recreation Realty Company, serving the mountain regions of South West Colorado

- Founder/owner of Team Murphy Realty, community based land company 3 regional offices supported with 12 Team Members, offices Located in South Fork, Pagosa Springs and Lake City Colorado.
- Owner/Developer M4 Ranch Coordinating: Establishing Ranch Restoration and management Services specializing in Stream Enhancement, Fishery development, pasture and grazing improvement, wetland delineation & conservation easements.

Enterprise Impacts

- Key member of Leadership Team; building a cohesive management plan and course of action to support and drive the goal oriented group of highly motivated team members.
- Communications; Developing an ethical, long term community impact plan, placing Team Murphy Realty at the core impacts of community development, and long term impacts of core business values
- Conservation; Implementation of interactive awareness of Regional water issues, Land conservation impacts, and community outlooks on natural resources and their management.

Lakeview Resort, Marina & Educations Center 1988 to 2005

Founder/Owner/Guide of Lakeview Resort & Education Center,

- Lakeview Resort and its Team hosted over 11,000 families to Experience the mountain regions of Colorado, The Team and Resort were built on an appreciation and importance of introducing the west attributes to each guest. With positive and direct influence Lakeview Resort built an army of regional guest with a strong appreciation and admiration for the natural opportunities of western Colorado.
- Elderhostel Education Center, 96+ sessions of Adult Education,
 - Instructor on Historic impacts of Wildlife Management throughout the west education based on pre-European impacts to current management practices.

Lakeview/MMLO Outfitters 1989 to 2006

Founder/Owner/Guide of National Outdoor Adventure Company

Permitted and Licensed in 3 state Colorado, Alaska & Montana

Colorado: Fully Guided Elk & Mule Deer operation. One of the region's largest permitted Outfitters in remote Wilderness areas serviced by horseback.

Montana: Trophy Mule Deer & Antelope adventures on 55,000 acre Private Ranch located in South Eastern Montana.

Alaska: Park Concession in St Alias National Park servicing air supported fully guided Dahl Sheep, Moose & Grizzly adventures in extremely remote wilderness setting.

Lakeview Estates 2004 to 2006

Founder/Developer/Sales

- Lead development team, planning/ permitting/implementation
 - Lead Contractor and licensed operator on State of the art High Altitude Waste water & water treatment plant.
 - Head of land plan /development and permitting on State and Federal land requirements
 - Head of sales

Murphy's Restaurant/Deli/Bakery 1982-1988

Founder/Owner/Operator

Built Murphy's Patio Café & Restaurant, Construction, menus and operations, plan

Service Community & State

Hinsdale County Planning Commission 2010 to Present

Sportsman's Round Table

- Appointed to Advisory committee to the Colorado Parks and Wildlife

Enterprise Impacts Board Member/Vice Chair

- Regional understanding of Historic changes,
- Understanding and experience of New Urbanism, Planned unit Developments, water needs & appropriations, conservation needs and requirements & Impacts of community planning, growth and development.

D.O.W. B.G.L.A.P. Big Game License Application Program 1999 to 2000

- Board Member of Big Game Stake Holder group
 - Economic & Tourism Representative
 - Worked with all inclusive state representation board on implementation of wildlife license structure recommendations to Colorado Wildlife Commission.

Sportsmen for Wildlife Conservation 1998 to 2003

- Founder/President

Western alliance of Sportsmen founded on management impacts on western wildlife and hunter opportunity:

Colorado Wildlife Federation 1998 to 2001

- Board member,
 - Working with Colorado Division and Wildlife on public and wildlife related issues.

Hinsdale County School Board 1999 to 2001

- Held Elected seat,
 - Faculty changes: Addressing complete faculty change over; our board was in charge of building establishing a complete staff change, Team building opportunity. Assisted in installation of current community school leadership team, building what is now the top academic public school in the State of Colorado.
 - Bond Initiative; As a Board we were required to initiate and facilitate the passing the first school bond in Hinsdale County in over 100 years.
 - Accomplishment: Enabling Hinsdale County Public Schools to improve and expand our classroom and academic needs.

Education & World Experience

Education:

- Gunnison High School, Gunnison Colorado
- Fort Lewis College, Durango Colorado

Daniel Morgan Murphy

1300 Hwy 149, Lake City CO, 81235

970-944-5050 dan@teammurphyrealty.com

- National Outdoor Leadership School, Kenya Africa/Lander Wyoming
- Van Ed Schools, Denver Colorado

Family:

- Married Michelle DePinto of Denver Colorado 1994 to Present, father of two remarkable kids a son, Jakob Michael Murphy age 13, and daughter, Kyleen Daniel Murphy age 10.



Travel:

- Australia & New Zealand, Bicycled the coast of both countries:
- Africa: Backpacked across Kenya and Tanzania's remote wilderness Areas with the Masi Tribe
- Africa: Sailed the East Coast of Africa Somalia to Tanzania in a Jahazee Dow, living and working with native Swahili tribe.
- East Asia: Traveled & Back Packed through the remote Rain forest & Coastal regions of Thailand
- Africa: Summited 6 peaks over 15,000 feet in elevation on Mount Kenya
- Africa: Summited 19,340 foot peak of Africa's Mount Kilimanjaro.
- Himalayas/India: Assisted in 16th expedition to ever raft the Carnali River traveling from the upper Carnali Basin in the Himalayas to the northern reaches of India.

Daniel Morgan Murphy

1300 Hwy 149, Lake City CO, 81235

970-944-5050 dan@teammurphyrealty.com

- Middle East: Egypt, Dubai, Bahrain, Oman; Hosted by the US Consulate General, Experiencing detailed the Royal Family, Beda win Tribes

10. Action Items:



Jamie Thomas <jamiethomas@townoflakecity.co>

Oct 21 meeting

Leslie Klusmire <leslieklusmire@townoflakecity.co>
To: Jamie Thomas <jamiethomas@townoflakecity.co>
Cc: c.richard@lfvc.org

Wed, Oct 14, 2015 at 1:01 PM

Jamie, this is the first item on regular agenda for October 21.

From: Camille Richard [mailto:c.richard@lfvc.org]
Sent: Wednesday, October 14, 2015 12:40 PM
To: 'Leslie Klusmire'
Subject: RE: Oct 21 meeting

We want to do a short presentation on Phase II design, interpretive trail on Town property, and potential land trade to facilitate more public ownership of river.

I will send you information by Friday for the Board packet, if we can get on the agenda.

Camille

From: Leslie Klusmire [mailto:leslieklusmire@townoflakecity.co]
Sent: Wednesday, October 14, 2015 11:50 AM
To: Camille Richard <c.richard@lfvc.org>
Subject: RE: Oct 21 meeting

Remind me of what you wanted to talk about?

From: Camille Richard [mailto:c.richard@lfvc.org]
Sent: Wednesday, October 14, 2015 11:36 AM
To: 'Leslie Klusmire'; 'Bruce Vierheller '; jamiethomas@townoflakecity.co
Subject: Oct 21 meeting

[Quoted text hidden]



Jamie Thomas <jamiethomas@townoflakecity.co>

Another agenda item

1 message

Leslie Klusmire <leslieklusmire@townoflakecity.co>
To: Jamie Thomas <jamiethomas@townoflakecity.co>

Thu, Oct 15, 2015 at 1:30 PM

Please add after Camille to October 21st agenda.

Presentation regarding updating of FEMA maps and code for Lake City area.
Jamie Prochno, PE, CFM, Community Assistance Program Coordinator, Colorado
Water Conservation Board