

## Minutes

Meeting Name: Regular BOT Meeting

Meeting Start Time: 5:32 PM MDT

Meeting Start Date: 10/6/2021

Meeting End Time: 8:35 PM MDT

Meeting End Date: 10/6/2021

Meeting Location: Town Hall and Virtual via Zoom

### Agenda:

#### I. Regular Workshop – start time 5:32 pm

- A. 3<sup>rd</sup> Street Project Powerpoint Presentation and Update – Joanne Fagan, Consolidated Consulting Services
- B. Discussion regarding Requirements for Vacation Rental Permits
- C. Discussion regarding Complaint Regarding Vacation Rental Permit at 527 Pine Street
- D. Discussion regarding Proposal from Wildpeak Creative for Website Redesign
- E. Discussion regarding Revised Utility Billing Policy
- F. Discussion regarding Proposed Water Fill Station and Related Water Use Regulations
- G. Discussion regarding Implementation of 2021 Budgeted Water and Sewer Rate Increase
- H. Discussion regarding Proposal from GovPro to Conduct 2022 Regular Election
- I. Discussion regarding Scheduling 2022 Budget Workshop
- J. Discussion regarding Letter of Resignation Submitted by Trustee Linda Payne

Workshop end time – 7:28 pm

#### II. Regular Meeting

A. Call to Order: 7:40 pm

B. Roll Call - Present: Mayor Vierheller and Trustees Hollingsworth, Roberts, Kendall, Hamel, and Martin.

C. Approval of Minutes – September 15, 2021. Motion made by Trustee Hamel, seconded by Trustee Martin. The motion passed with all voting yes in a roll call vote.

D. Approval of Bills Payable totaling \$52,175.90. Motion made by Trustee Roberts, seconded by Trustee Kendall. The motion passed with all voting yes in a roll call vote.

E. Employee Reports:

- 1. Mayor Vierheller
- 2. Trustee Reports
- 3. Consultant Report (Pierce)

4. Public Works Director (Johnston)
5. Recreation Director (Hake)
6. Town Clerk (Mulhall)
7. Building Official (McNeese)
8. Sheriff's Report (Kambish)

- F. Correspondence Received – Mary Nettleton Letter regarding Sound Quality of Meeting Room
- G. Citizen Communication – None
- H. Additions to the Agenda – None

### III. Action Items

- A. Discussion and Possible Action to Accept Proposal from Wildpeak Creative for Website Redesign. Motion made by Trustee Martin, seconded by Trustee Hollingsworth. The motion passed with all present voting yes in a roll call vote.
- B. Discussion and Possible Action to Adopt Revised Utility Billing Policy. Motion made by Trustee Roberts, seconded by Trustee Hamel. The motion passed with all present voting yes in a roll call vote.
- C. Discussion and Possible Action to Accept Proposal from GovPro to Conduct 2022 Regular Election. Motion made by Trustee Hollingsworth, seconded by Trustee Martin. The motion passed with all present voting yes in a roll call vote.
- D. Discussion and Possible Action to Accept Resignation of Trustee Linda Payne. Motion made by Trustee Hamel, seconded by Trustee Kendall. The motion passed with all present voting yes in a roll call vote.

Adjournment – 8:35 pm.

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Mayor

ATTEST:

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Town Clerk